

# Hachinohe Portal Museum hacchi Artist in Residence 2014 Application Form

## (1) How to Apply

- Please fill out all the required fields in the application form. The specifics of the program are listed under the application requirements published in the recruitment leaflets and on hacchi' s website. When filling out the application, be sure to review the information and confirm that you understand all the requirements prior to submitting the application.
- When applying, please present the following:
  - a. Application form
  - b. One picture showing the applicant' s face **taken within the last 6 months** (attach to application form)
    - (For those applying as a group, please attach a photo to the application form that clearly shows the faces of all the members)
  - c. A simple portfolio detailing works and activities from recent years (**A4 sized**, any medium)
  - d. An attached, edited video (DVD, etc) that details works of recent years (required)
    - If works can be viewed on an internet video-sharing service such as YouTube, please input relevant information.
- Submitted documents and/or materials containing deficiencies or missing required information will not be subject to consideration.
- Please understand we will not be able to return the do submitted documents (application form).
- **Only submit documents via post. Submissions via e-mail and fax will not be considered.**

\*Handling of personal information: the contents of the application will not be used for purposes other than projects related to Hachinohe Portal Museum hacchi.

## (2) Application Deadline

Must arrive by: Saturday November 30, 2013

- **No submissions will be accepted after the deadline for any reason.**
- Submitted documents and materials with deficiencies or missing required information will not be considered.

## (3) Announcement of Results

December 2013 – January 2014

- One party will be chosen from among the applicants. Results will be announced to all applicants.

## (4) Address for Applications and Inquiries

Hachinohe Portal Museum Residency Project Supervisor

11-1 Mikka-machi, Hachinohe-shi, Aomori-ken 031-0032

Phone: +81-178-22-8200

Fax: +81-178-22-8808

URL: <http://hacchi.jp>

Email: [hacchi@city.hachinohe.aomori.jp](mailto:hacchi@city.hachinohe.aomori.jp)

Application Form (1/6)

A. Applicant Information

Name (for groups: group name and representative name)		Attach photograph here ( inserted photos are accepted)
Sex <input type="checkbox"/> M <input type="checkbox"/> F	Guardian (for those under 18 years of age) Name:  Signature:	
Date of Birth (age)	Number of group members:	
Current Address	Country / Zip Code	Place of Birth  Nationality
E-mail		
Telephone No. 1	Fax	
Telephone No. 2 (for emergency contact, etc.)		
Please briefly explain recent activities, affiliations, and employment.		
How did you find out about this program?		
Are you currently receiving any grants? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please list the grant name(s) and foundation name(s) below.)		

Agreement with respect to tax payment status

I, the applicant, for the purposes of application to Hachinohe Portal Museum's 2014 artist-in-residence position, agree to allow investigation to confirm that I have no outstanding payments of the following taxes.

Agree

Disagree

1. Resident's Tax    2. Corporation Municipal Tax    3. Property Tax    4. National Health Insurance Tax

Application Form (2/6)

B. Experience in Japan (\* only for non-residents of Japan)

Have you visited Japan before?

Yes

No

If yes, please give a brief explanation of the reasons for your visit.

C. Experience as an artist-in-residence

Do you have experience with an artist-in-residence program?

(Experience with long-term residency and co-production with local residents is also acceptable)

Yes

No

If yes, please explain the location (country, city) and details (residency name, sponsor, contents) of the program.

Application Form (3/6)

C. Profile

Please attach your portfolio and materials pertaining to your field of expression

Mode of Expression	
1 Brief Personal History	
(Month, Year)	Educational background, degrees

2 Activity History	
(Month, Year)	Artistic work history, exhibition history, residency history, etc.

D. Artist Statement (self-promotion)

Please keep your statement as an artist within 250 words.

E. Reason for Application

Please keep your reason for applying to this program within 150 words.  
Also, explain why you are attracted to the idea of producing artistic works here in Hachinohe City.

F. Artwork Proposal (multiple allowed) (If within A4 size, submissions on a separate sheet are acceptable.)

Artwork Contents

Desired period of stay: From \_\_\_\_\_ to \_\_\_\_\_ 2014  
 Month Day Month Day

Please list a specific development schedule. (Submissions on a separate sheet are acceptable. Must be filled out.)

Month, Day Work Contents

Month, Day	Work Contents

G. Proposed plan for regional exchange program

(Not required in cases where the publication method already includes workshops and other forms of exchange with local residents.)